



South Carolina Department of Health  
and Environmental Control

Bureau of Water  
Division of Water Quality  
2600 Bull Street  
Columbia, SC 29201

Dear Sir/Madam:

Enclosed please find an application for a State of South Carolina Construction in Navigable Waters Permit for proposed construction activity within navigable waters of South Carolina.

The application consists of two parts: (1) a written part describing the project, its intended use and other particulars, and (2) actual drawings to be furnished by you containing specific data relative to your project, its location, and the affected watercourse. Also enclosed are instructions to be followed in preparing the referenced drawings. Please follow the instructions carefully and furnish all of the requested information to avoid delays in processing your application. If you have questions regarding this application, please contact Billy McKinnon at (803) 898-4243.

As your proposed activity may qualify for General Permit authorization for certain private use structures on Lake Greenwood, I am also enclosing a copy of the General Permit for these activities. General Permit authorization allows SCDHEC to approve your application with minimum delay. When preparing the application, please refer to that section of the General Permit that provides Special Conditions for your proposed construction activity. In order to qualify for approval under the General Permit, your completed application must conform to all of the Special Conditions listed for your structure.

Upon receipt of your completed application, and provided that all conditions of the General Permit are met, you will be notified in writing that your structure is authorized and that you may proceed with construction. If all required conditions of the General Permit cannot be met, your application will be processed individually, which requires a public review process and greater processing time.

Sincerely,

Quinton Epps, Manager  
Water Quality Certification, Standards,  
and Wetlands Programs Section



South Carolina Department of Health  
and Environmental Control

Bureau of Water  
Division of Water Quality  
2600 Bull Street  
Columbia, SC 29201

Permit Application for  
Construction in Navigable Waters  
**Lake Greenwood General Permit**  
(Please Type or Print in Ink)

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1.   Applicant \_\_\_\_\_ Authorized Agent \_\_\_\_\_

      Name \_\_\_\_\_ Name \_\_\_\_\_

      Address \_\_\_\_\_ Address \_\_\_\_\_

      \_\_\_\_\_

      Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

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2.   Location where proposed activity exists or will occur.

County: \_\_\_\_\_

Nearest City or Town: \_\_\_\_\_

Nearest Street or Road: \_\_\_\_\_

Name of Waterbody: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**One set of original drawings which show the location and character of the proposed activity must be attached to this application (see instructions).**

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3.   Describe the proposed activity, its purpose and intended use, including a description of the type of structures, and the type, composition and quantity (cubic yards) of materials to be deposited or excavated and means of conveyance.

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4. Proposed Use (Circle One).

Private

Public/Commercial

Other (Explain in remarks section, #11)

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5. Please list the names and mailing addresses of all adjoining property owners whose property also adjoins the waterway. Applications submitted without the addresses of adjoining property owners will be returned as incomplete. A copy of “**Attachment B**” must be completed and mailed to each adjoining property owner.

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6. Evidence of ownership or the consent of the owner of the adjacent highland on which any part of the projected activity will be located must accompany this application. The attached form entitled “Affidavit of Ownership or Control” (**Attachment A**) is to be used for this purpose. The affidavit is to be completed, **notarized** and returned as a part of this application.

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7. Date activity is proposed to begin: \_\_\_\_\_  
Date activity is expected to be completed: \_\_\_\_\_

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8. Is any portion of the activity for which authorization is sought now complete? Yes \_\_\_\_ No \_\_\_\_\_. If the answer is “Yes”, give the reasons in the remarks section (question 11). Please give the month and year the activity was completed \_\_\_\_\_. Indicate all existing work on the drawings.

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9. List all approvals or certifications required by other Federal, Interstate, State, or local agencies for any structures, construction, discharges, deposits or other activities described in this application.

Issuing Agency	Type Approval	Identification Number	Date of Application	Date of Approval
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10. Has any agency denied approval for the activity described herein or for any activity directly related to the activity described herein?

Yes \_\_\_\_ No \_\_\_\_ . (If the answer is "Yes" explain in the remarks section, #11).

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11. Remarks:

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12. Construction of authorized structures must generally be completed within three (3) years of the date of permit issuance. Applicants requesting longer term permits must indicate the requested term and justification below.

Requested term:

Construction: \_\_\_\_\_ years

Justification: (Attach additional pages if necessary)

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13. Application is hereby made for a permit or permits to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

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Signature of Applicant  
or  
Authorized Agent

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Date

Please return the completed application and all attachments to:

South Carolina Department of Health and Environmental Control  
Bureau of Water  
Attention: Billy McKinnon  
2600 Bull Street  
Columbia, SC 29201  
(803)898-4243

## INSTRUCTIONS FOR COMPLETING DRAWINGS

1. All drawings must be on 8.5"x 11" white paper.
2. All drawings must be in **BLACK INK**.
3. Please place the applicant's name on all drawings.
4. Drawings must include:
  - a) a general location map
  - b) a specific vicinity map (names/numbers of roads to get to the project site)
  - c) a plan view of all proposed work
  - d) a cross section view of all proposed work
5. Indicate existing structures, adjoining property owners, and any other pertinent features on all drawings.

ATTACHMENT A

AFFIDAVIT OF OWNERSHIP OR CONTROL

TO THE S.C. DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL:

(1) **[THIS PARAGRAPH SHALL BE COMPLETED BY THE RECORD OWNER]** I hereby swear (or affirm) that I am the record owner of the highland property shown in the attached permit application situated in \_\_\_\_\_ County, South Carolina; and that said property is all of the property that is contiguous to and landward of the area in which the work proposed in the permit application is to be conducted. Furthermore, I swear (or affirm) that as record owner I have the necessary approval or permission from all other persons with a legal interest in said property to conduct the work proposed in the permit application.

**STATE THE NAME AND ADDRESS OF ALL OTHER PERSONS WITH A LEGAL INTEREST IN SAID PROPEERTY:**

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(2) **[THIS PARAGRAPH IS TO BE COMPLETED BY THE RECORD OWNER IF THE PERMIT APPLICANT IS NOT THE SAME PERSON AS THE RECORD OWNER]** I hereby swear (or affirm) that the applicant, \_\_\_\_\_, for the permit which is the subject of the attached permit application has been given the necessary approval and permission from me to conduct the work proposed in the permit application.

(3) **[THIS PARAGRAPH TO BE COMPLETED IF THE PERMIT APPLICANT IS A RECORD EASEMENT HOLDER]** as the record easement holder I hereby swear (or affirm) that I am the record easement holder of the highland property shown in the attached permit application situated in \_\_\_\_\_ County, South Carolina; and that said property is all of the property that is contiguous to and landward of the area in which the work proposed in the permit application is to be conducted, and the easement is sufficient to authorize the work proposed in the permit application. The easement relied upon was granted to me by (name of grantor) \_\_\_\_\_ on (date) \_\_\_\_\_, and the easement is recorded in the office of the Clerk of Court or Register of Mesne Conveyance for the County of \_\_\_\_\_ in Book \_\_\_\_\_, at Page \_\_\_\_\_.

NOTE! A copy of the easement relied upon by the permit applicant must be attached to this affidavit at the time the affidavit is submitted to the S.C. Department of Health and Environmental Control.

This Affidavit applies only to highland and does not apply to any area below mean high water in tidelands or ordinary high water in non-tidal waters.

\_\_\_\_\_  
Affiant's Signature

\_\_\_\_\_  
Date

Sworn to and subscribed before me at \_\_\_\_\_,

\_\_\_\_\_ County, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Notary Public

My Commission expires:\_\_\_\_\_.

Construction in Navigable Waters Permit  
ADJOINING LANDOWNER NOTIFICATION

As part of your application for General Permit authorization for your proposed activity, it is required that you notify all owners of property whose lands adjoin the property upon which your intended activity is to occur. (Please refer to Section III, Required Authorization on page seven of the General Permit). The attached notification form (Attachment B) should be used for this purpose and this notification form must be mailed or otherwise provided to the adjoining landowners on the same day as dated by you.

Please provide the landowner's name at the top of the Attachment B form in the appropriate space. The proposed work should be identified where indicated including lot #, subdivision name or other descriptions of location, as applicable. You must sign the bottom of the form, and copies of the completed forms must be returned to DHEC with your completed application.

Your application will not be processed by DHEC until verification has been provided that the adjoining landowners have been properly notified and offered the opportunity to comment, so please insure that copies of the completed forms are submitted with your application. If you have any questions, please contact Billy McKinnon at (803) 898-4243 or Quinton Epps at (803) 898-4249.

## ATTACHMENT B

DATE: \_\_\_\_\_

TO: \_\_\_\_\_  
(adjoining landowner's name)

An application is being submitted to the South Carolina Department of Health and Environmental Control (SCDHEC) requesting General Permit authorization under the Construction in Navigable Waters Permit Program. The proposed activity consists of:

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This notification is being provided to you as an adjoining property owner to the proposed work location. Any comments in support or opposition to the proposed work should be submitted in writing to:

SC Department of Health and Environmental Control  
Bureau of Water  
Attn: Billy McKinnon  
2600 Bull Street  
Columbia, SC 29201

Comments will be received at the above address until ten (10) days after the date of this notice.

By: \_\_\_\_\_  
(applicant's name - printed)

\_\_\_\_\_  
(applicant's signature)